

# LIBERTY TOWNSHIP RECREATION COMMISSION

Meeting Minutes July 25, 2017

The meeting was called to order by Dan Gaeta at 6:02 pm in accordance with the Open Public Meetings Act.

## Roll Call

Present: Chair Dan Gaeta, Andy Cassini, Wayne Spangenburg, Jennifer Pandorf (alt #1), Suzanne Buchanan (alt #2), Peter Karcher (Liaison)

Absent: Jon Beyer, Vice Chair Amanda Loguidice, Cathy O'Byrne

**Approval of Minutes:** A motion was made by Jennifer to approve the minutes from May 31, 2017 with minor changes, seconded by Wayne and was carried. Dan made a motion to approve the minutes from June 27, 2017, seconded by Suzanne. All in favor.

## Reports

Adult Recreation: Yoga at the Lake has been a success. Yoga was held every Wednesday night at 6pm and was well attended. There was no class on July 25. Total of 40 attendees during the month. More dates will be coming for August. A movie night was briefly discussed and Dan stated he would reach out to Amanda.

Background Checks: Blue Star Sports contract was approved for background checks by Rec and Twp. Committee. Blue Star Sports primarily does online sports registration. This is included in their package price. Quotes from three online sports registration companies were presented and discussed: Cit-E Net, Blue Star Sports, and Team Snap. Discussion took place regarding pros and cons to all possible vendors. A motion was made by Dan to move forward with the contract for online sports registration and background checks with Blue Star Sports, seconded by Wayne. All in favor.

Baseball: None

Basketball: None

Beach: No official report received. Beach has been well attended as observed by Ms. Schaaf. Discussion continued regarding research for paying for lifeguard certification. Twp. Committee approved covering the certification costs at the July Twp. Committee meeting. Lifeguard evaluation form had no issues from municipal attorney, only recommendation is to alter and use for Liberty Twp. A motion was made by Dan, seconded by Suzanne to pay for purchase for the beach for up to \$250. All in favor. The purchases are for an additional 250' rope and 20 buoys to extend the swim area. A motion was made by Wayne to pay for lifeguard certification for those who paid themselves. Seconded by Jenn. All in favor. Shannon will follow up with the Beach Manager about providing payment vouchers to other lifeguards who paid themselves. A salary chart that was approved last year was recently brought to the attention of the LTRC. This chart reflects an agreed upon salary that is \$0.50 more per hour than current pay for first year lifeguards. The LTRC agreed to request retro pay for all first year lifeguards. A motion was made by Dan, seconded by Wayne and approved with all in favor. Cellular signal boosters were looked into by Shannon and there are some pending estimates. The outdoor antennae, which is what is needed, would be more money than a cell signal booster. Mr. Inscho, in attendance for the public, mentioned Verizon Wireless agreement recently approved to install signal repeaters in Liberty Twp. Shannon will follow up with Diane.

Community Day

Concession Stand: Water testing has continued and has been passing.

Disciplinary: None

Finances: None

Free Union Fields: None

Policies: The LTRC Background Check policy was revised to remove finger printing requirement and provide more accessible options for background checks to be conducted. With recommended minor language changes, the revised draft was approved by a motion from Dan. All in favor.

Soccer: There will be two teams, a Kindergarten team and 1<sup>st</sup>/2<sup>nd</sup> grade team. Enrollment was low and not enough registered to fill other age group teams. Jenn made a comment that many are going to travel soccer teams. Discussion ensued regarding reaching out to the league for next year to extend the deadline.

Softball: None

Summer Recreation Program: Report from Emilia was received via email. Photos are on the Township website that show all of the various activities and special events/presentations that have taken place so far. Attendance has been great! Counselors and campers have been enjoying the first half. The t-shirts are a hit. Some activities: water balloons, Frisbees, clay sculptures, game stations, band day, spirit day, Rizzo's reptile show, Philly pretzels, Rita's, and so much more. The LTRC discussed employee evaluation forms, which will need to be completed twice each summer: midway and final. An evaluation form will be developed.

Recreation Commission Members: None

Recreation Commission Chair: Fencing at the beach was discussed. Dan received three quotes regarding the purchase and installation from Gruener (\$850), Chesney (\$1200) and A&S (\$1600). Wayne made a motion to approve moving forward with the fence installation through Gruener, seconded by Dan. All in favor.

#### Unfinished Business

Online Sports Registration: Blue Star Sports was approved by vote as noted under Beach.

Pet Waste Station Research: Three quotes were gathered for stations only from Dog Waste Depot, Mutt Mitt, and Zero Waste. A motion by Dan, seconded by Jenn was made to approve purchasing two dog waste bag disposal stations and 2 cases of bags from Dog Waste Depot for no more than \$200. All in favor. On behalf of the LTRC, Peter Karcher will request a trash can be added to the east side of the lake by Public Works for disposal.

PAIC Beach review for Insurance: A review from Liberty Twp.'s insurance provider identified areas at the beach that needed to be addressed – (2016 recommendations that were not addressed) broken asphalt at boat launch and parking lot are potential tripping hazards and the bolts on the benches at the beach are a potential impact hazard. New recommendations for 2017 include, a fire extinguisher at the Lifeguard shed (purchased by DPW), a picnic table in disrepair to be removed, and an unstable bench identified should be removed. Shannon spoke to Chuck and he is addressing all the safety issues.

Rutgers Safety Clinic: Shannon will reach out to Chuck regarding possible dates to be held in the last two weeks of September from 6-9pm.

Public Comment: Information was discussed regarding the Great Meadows Regional School and upcoming Board of Education meetings. Office hours with the Superintendent will be available in August for people to express concerns and learn more.

Meeting adjourned at 7:50 pm.

Approved 08/29/17